



Assistant Pastor – NextGen & Discipleship

About the Role

Zoe Church is looking for an **Assistant Pastor – NextGen & Discipleship** who is passionate about seeing children and youth encounter Jesus, helping in Church-wide discipleship and admin.

This role will provide leadership and oversight for Zoe Church's ministry to children and youth from **birth through age 16**. It will also give support to discipleship as a whole over the church. The Assistant Pastor will work closely with parents, volunteers, ministry leaders, and the Lead Pastor to create a safe, welcoming, engaging, and spiritually formative environment where the next generation can know Jesus and grow in their faith.

Key Responsibilities

NextGen Ministry & Discipleship

- Provide vision, leadership, and oversight for Zoe Church's ministry to children and youth ages 0–16.
- Develop and implement a clear discipleship strategy for children and youth at Zoe Church.
- Develop a strategy to equip and encourage parents to disciple their children at home.
- Plan and oversee age-appropriate teaching, programming, and ministry experiences for the church directed by Lead Pastor.

Volunteer Leadership & Development

- Recruit, train, equip, encourage, and develop NextGen ministry volunteers.
- Build a healthy and growing volunteer team.
- Provide ongoing leadership development, coaching, and support to ministry leaders and volunteers.
- Create a culture where volunteers feel valued, supported, and equipped to serve effectively.

Outreach & Special Events

- Develop and lead outreach initiatives designed to connect more children and families with Zoe Church.

- Plan and oversee special events such as Christmas programs, children's services, plays, summer camps, retreats, conferences, and other NextGen events.
- Create engaging environments through creative theming, room design, décor, and programming.
- Helping Lead pastor organize special events for the church.

Administration & Safety

- Maintain accurate and up-to-date ministry records and documentation, including attendance records, volunteer applications, police checks/background screening, and other required paperwork.
- Ensure NextGen ministry practices are consistent with applicable church policies and safety requirements.
- Complete administrative responsibilities related to ministry spaces, facilities, and building use.
- Communicate effectively with church leadership regarding ministry needs, concerns, and developments.

General Pastoral Responsibilities

- Participate in the broader life and ministry of Zoe Church.
- Work collaboratively with the Lead Pastor and other ministry leaders.
- Carry out additional ministry responsibilities as reasonably assigned by the Lead Pastor or direct supervisor

Schedule & Employment Period

- **Position:** Full-Time
- **Contract:** One-year contract
- **Sunday commitment:** Regular weekly attendance and leadership in Sunday services and NextGen ministry is required.

Please submit your **resume and a brief cover letter** sharing:

- Why you feel called to NextGen and Discipleship.
- Your experience working with children, youth, families, and volunteers
- How you approach discipleship and leadership development
- Why you believe Zoe Church could be a good fit for you

Please send applications to: reuben@zoechurch.ca

