

Position Title: **Children's Ministry (CM) Assistant**

Reports To: Children's Pastor

Location: Kennedy Road Tabernacle

### The Organization

Kennedy Road Tabernacle (KRT) is a thriving suburban multiethnic intergenerational church located in the heart of Brampton – Canada's ninth largest city. KRT's longstanding ministry presence includes Sunday Worship with 1500+ in attendance, up to 90 children in Monday-Friday Daycare, 650+ students in Monday-Friday JK-Grade 12 Private Christian School and seniors housed on-site in 123 apartment units.

The CM Department presently serves 150+ children weekly. The CM Assistant will contribute to dynamic growth and influence in the department.

### Position Summary

This person, in collaboration with the CM Team (2 full-time & 2 part-time staff) will provide leadership for all children's ministry from Birth through to Grade 5. This person must be knowledgeable of and sensitive to biblical spiritual formation in members of this age range. This person will serve as a member of KRT's Ministry Team and use his/her gifts in the areas of shepherding, leadership development, teaching, team building and pastoral care within the Children's Ministry (CM) Department.

### Position Responsibilities

#### **General:**

- Support and partner with parents in the spiritual formation of their child(ren)
- Maintain strong volunteer staff by using dynamic recruiting, training, motivation and support systems
- Demonstrate hospitality towards visitors, as well as, regular participants
- Promote growth through discipleship
- Proactive in research, reading and learning about/from other thriving ministries

#### **Leadership:**

- Help equip and maintain CM volunteers
- Attend weekly staff meetings
- Effectively manage designated aspects of KRT's *Abuse Prevention Policy*
- Operate within the CM budget
- Identify, develop and foster current and emerging CM leaders/volunteers

#### **Teaching:**

- Participate in CM's teaching/discipleship plan
- Develop teaching gifts of student and adult leaders/volunteers

\* All other duties as assigned

## Relationships

### ***Internally:***

- CM Pastor
- Caledon CM Staff
- Lead Pastor
- Executive Pastor
- Junior High Youth Pastor
- Senior High Youth Pastor

### ***Externally:***

- CM Participants
- CM Leaders/Teachers
- CM Volunteers

## Work Environment

- Fast-pace
- Highly fluid work
- Highly collaborative environment
- Pentecostal Church setting, with a high focus on spirituality

## Qualifications & Skills

- 3-5 years' experience working with children in a teaching capacity
- Experience teaching curriculum in a classroom setting
- Bible College/Seminary degree or similar in related field
- Comprehensive Biblical Knowledge required
- Experience in a multi-staff organization
- Leads a disciplined lifestyle, a deeply committed follower of Jesus
- High level of integrity and seeks to be above reproach
- Strong communication skills (both one-on-one and in mid to large group settings)
- Engaging personality; a leader that is easy to follow
- Displays passion for children and understands their context
- Strives for excellence in ministry and calls others to do the same
- Leadership style that seeks to develop and empower the skills and gifts of others
- Proven ability to delegate and engage others as leaders
- Teachable and receptive to coaching and/or guidance
- Excellent representative of Kennedy Road Tabernacle
- Values multi-dimensional ministry that includes teaching, worship and creative arts

## Compensation

- ◆ Competitive salary based on education, qualifications and experience
- ◆ Eligible for group benefits plan which includes dental, vision, paramedical, etc.