

Reports to: Lead Pastor

Hours: 0.6 time (24 Hours/ 3 days weekly)

Summary

Clearview Community Church is a Multi-Site location Church across the Georgian Triangle. The Site Pastor is responsible to oversee and supervise the ministry at their particular location. The Site Pastor will be the primary teacher and preacher for the church, and will be required to work in cooperation with the other Site Pastors and Ministry Directors to coordinate ministry for their location.

General Responsibilities

- Be a part of the worshipping community of Clearview Community Church
- Demonstrate leadership, development, and commitment to the CCC Staff Key Behaviors: We are quick to take responsibility, we are quick to see the team win, we are quick to apply our best efforts, and we are quick to cultivate a culture of honor.
- Attend and participate in weekly staff meetings and other meetings as required.
- Be in contact with administrative staff to provide a timely and accurate schedule of online activities.
- Meet with Site Pastors and Ministry Directors as needed.
- Provide reports for the Annual General Meeting and to the Board and Lead Pastor as requested.
- Manage the disbursement of budgeted funds for the specific site within the guidelines of the approved budget and in adherence with the purchasing policies of the church (including creating budgets and proposals) and in cooperation with ministry directors.
- Be responsible for preaching duties and coordination.
- Provide a Criminal Record Check and Vulnerable Sector Check as required

Primary Responsibilities – Creemore Site Pastor

- Lead the revitalization of the strategic ministry in the Creemore community. (2024)
- Teach and preach regularly at the specific site, and coordinate pulpit supply and guest speakers as necessary.
- Develop a ministry strategy that builds on, strengthens, and expands the current site ministry in cooperation with the Lead Pastor and Ministry Directors

- Manage, maintain, and ensure purchase and repair of related equipment as needed in consultation with the Director of Administration (Finance and Facility) and in cooperation with Ministry Directors.
- Provide overall leadership for the church location.