



niagara worship centre

Worship Ministry Director

Hours: 12-15 hours per week

Main Functions:

Works with the Lead Pastor to create a well-planned and Spirit-led worship service. Oversees and coordinates all musical aspects of the worship service, including leading the musicians, singers, and the congregation in worship services. Coordinates all musical and media aspects during rehearsals. Recruit and nurture prospective members of the worship team (including sound and media ministry). Responsible for upkeep of church instruments and equipment, working with the sound technician and media team to ensure everything is in working order, and when needed, make requests for repairs or new purchases. Ensures media elements are in place for each service, such as ProPresenter files, Keynote Presentations and videos.

Duties:

- Responsible for selecting songs to teach the worship team which will be used to lead the congregation in worship gatherings
- Work with Lead Pastor to ensure songs are theologically sound and are a variation of traditional and contemporary selections that reflect the demographic of the church
- Schedule regular rehearsal times for team to practice songs for services
- Plan, coordinate and lead the worship team during rehearsals
- Recruit from within the church congregation to serve in worship, sound and media ministry, as needed
- Nurture prospective worship leaders within the worship team
- Schedule musicians, singers, media and sound technicians, ensuring they are scheduled to cover all worship services and gatherings
- Prayerfully plan worship services and order of songs
- Propose an annual budget to the board for consideration and approval
- Attend weekly staff meetings and collaborate with other staff as a part of the leadership team

Examples of generic duties that the Worship Ministry Director is responsible to take care of:

- Recruit and lead a team of volunteers
- Lead the team and congregation in worship
- Work in partnership with the Lead Pastor to ensure the church is engaging in worship
- Maintain cleanliness of stage, instruments, equipment, etc.
- Ensure sound-booth is kept clean and all equipment is in working order
- Participate in staff training
- Work on seasonal and/or creative stage designs
- Actively participate in church outreach and events (examples: Christmas Eve Services, New Years Eve Services and other special events)

*Send your application to Pastor Tim with the subject line “Worship Director” to tim@niagaraworship.ca