

## **Children's Pastor – Daycare Director**

Full-Time Position (Permanent) Western Ontario District of PAOC – Toronto/North York

Salary: To be determined

Christian Centre Church is located in the Jane-Finch Community – a highly populated, diverse and largely low-income neighbourhood in North Toronto. Our congregation of approximately 400 is a mix of local residents, suburban commuters and York University students. We have a strong focus on community outreach. At this time, we are asking God to send us a Children's Pastor with relevant day care experience who is both equipped and passionately called to serve in this unique ministry context.

### Job Description:

- Oversee all Children's Ministry initiatives from infancy to Gr. 5, including Sunday School classes, open sessions, mid-week program, outreach programming and special events
- Effectively recruit, manage, train, develop, motivate, and debrief all Children's Ministry volunteers on an ongoing basis
- Actively build relationships with children and their families, including home visits and follow-up
- Facilitate community outreach initiatives for children and families
- Integrate children and families from our outreach programming into our church community
- Ensure all volunteer security clearances are complete and up to date and that there is full compliance to our Plan to Protect Policies
- A portion of portfolio will include general office administration
- Oversee our new 40+ children childcare facility in all its operations (currently being renovated for Spring of 2022)
  - including working with the ministry for licensing regulations,
  - marketing the daycare and recruiting of new families
  - Recruiting of staffing
  - Oversight and management of day-to-day operations

### Requirements:

- Comfortable with Pentecostal theology and expression
- Committed to the empowerment of women, racial minorities and the poor
- Passionate about reaching and discipling children
- Strong sense of initiative and self-motivation
- Socially confident and authoritative
- Strong team building and managerial skills
- Communication and public speaking skills
- Efficient with computers and technology
- Basic office administration skills – typing, proofreading, phone/email, etc.
- Registered ECE Certification (Early Childhood Education)
- Strong experience as an ECE worker, and as an assistant supervisor

### Assets:

- Experience as Experience working in a camp or large kids ministry setting
- Experience in a multi-cultural, urban context (esp. inner city)
- Willingness to stay long term, and/or move to the community

- Biblical Degree/Diploma from an accredited post-secondary institution
- Managerial experience in a church or non-profit organization
- Experience as a daycare supervisor

Please submit a one-page cover letter, resume, and two references to:

[prince@ccctoronto.com](mailto:prince@ccctoronto.com)

Christian Centre Church

4545 Jane Street, North York, ON M3N 2K7

website: ccctoronto.com

Please note, only candidates selected for interviews will be contacted.