



CALVARY PENTECOSTAL ASSEMBLY - CAMBRIDGE
CONNECTIONS PASTOR
Job Description

*Below is the job description for the **Connections Pastor** at Calvary Assembly.*

*This position is **part-time**, and includes a **25 hour per week** commitment. Due to the nature of this role, there will be the periodic expectation of work weeks that exceed this time commitment, on an as needed basis. Onsite office and ministry hours will be mandatory Sundays, Tuesdays, and Wednesday evenings during Wednesday Night Life.*

However, this role could potentially be combined with one of the additional job openings at Calvary: Pastoral Care Pastor or Life Group Pastor.

JOB SUMMARY

The core mandate of this pastoral role is to connect the people of Calvary into genuine community, creating pathways for connection, integration, involvement, membership, and growth.

The Connections Pastor is responsible for connecting Calvary members with opportunities to serve and grow together, as well as welcoming and integrating newcomers to the church.

This role will oversee the first impressions of a new guest via the atrium connections ministry, building a process to connect guests and new believers to life and ministry at Calvary.

This position will focus on volunteer recruitment and training, equipping the saints for the work of the ministry. This will include identifying volunteers who can and should be developed into higher levels of leadership.

Finally, this position will assist the Executive Pastor in planning and facilitating certain special church-wide events. This is for the purpose of creating and facilitating deeper connections with those who both attend and serve at these events, while contributing as a strong team player.

The team member will report directly to and be under the supervision of the Executive Pastor.

RESPONSIBILITIES

1. Pastoral Team

- a. Promote the mission, vision and values of Calvary Assembly at all times.
- b. Participate in staff prayer (Tuesday mornings), pre-service prayer (Sundays), and leadership meetings.
- c. Support team values with positive interactions and a willingness to facilitate others, as well as working together to fulfill church-wide initiatives.
- d. Promote core values and vision at all times.
- e. Perform some of the general pastoral ministries of the church (teaching, spiritual counseling, visitation, etc.).
- f. Report directly to the Executive Pastor on a regular basis with one-on-one meetings.

2. Connections & Atrium Ministry

- a. Atrium Ministry
 - i. Sundays, Wednesday nights, special events
 - ii. Create a welcoming and inviting atmosphere for both guests and members
 - iii. Includes the areas of greeters, ushers, café, Calvary Connect, Guest Central, Easy Giving

3. Guests, Newcomers, New Believers

- i. Implement a strategy to take people from being a first-time guest to an involved member at Calvary Assembly.
- ii. Implement a process to take attenders through a process of growth and connection.
- iii. Includes (but not limited to) Starting Point, Baptism, Newcomer's Lunch, Life Groups, Membership Class, and volunteering opportunities.

4. Volunteers & Leadership Development

- a. Create a process for recruiting and training volunteers for the work of the ministry in the church.
- b. Provide pathways and opportunities throughout the year for people to get involved and to grow in their leadership and ministry ownership (All In Sunday, leadership development, discipleship, Leadership Pipeline, etc.).
- c. Continue to train, equip, and empower volunteers and leaders throughout the year.
- d. Show appreciation to volunteers and ministry leaders.

5. Special Events

- a. Assist Executive Pastor in planning and facilitating large special events.
- b. Assist Executive Pastor in organizing and executing community outreaches.

QUALIFICATIONS

1. Personal

- a. A committed Christian living in accordance with the Word of God.
- b. Agreement with doctrinal statement of Calvary Pentecostal Assembly, and commitment to abide by our general operating by-laws.
- c. Ongoing demonstration of a strong work ethic, servanthood, humility, unity and loyalty.
- d. Ability to communicate within the scope of the various ministry departments at Calvary.
- e. A team player, willing to contribute to the overall vision, goals, and ministries of the church.

2. Training and Development

- a. Have appropriate formal training and practical experience.
- a. Willing to attend conferences and conventions for personal and ministry enrichment.
- b. Continuous training in Bible and human resources.

Employee Signature

Printed Name

Date

I certify that I have read, understood and agree to the responsibilities assigned to this position.

Lead Pastor Signature

Printed Name

Date

I certify that this job description is an accurate description of the responsibilities assigned to the position.